Best practices for tracking Pool Vehicle assignments/reassignments

- Ground Support Incident Use: Pool Vehicles Reassigned from one incident to another is straightforward.
  - ➢ This should be a standalone E# Pool Vehicle on Incident A reassigned to a standalone E# on Incident B.
- Dispatch/Mob Center Pool Vehicles (Prepo and Support Incidents):
  - Pool Vehicles assigned to resources being ordered on the same incident and will remain on the same incident, such as Dispatchers, Airtanker Base folks, Cache support folks, etc
    - ➢ The designated equipment manager should be documenting which individual(s) are driving the vehicle when on the Pool Vehicle Custody Log. *Should there be an accident or damage to the vehicle the government needs to know who had the keys at the time.
  - Pool Vehicles assigned to resources being assigned to other incidents such as Prepo to WF, to WF, back to Prepo, etc.
    - ➢ Single resource overhead - the Pool Vehicle(s) should be attached as a Support Request (E#) to the single resource overhead request.

    - ➢ Agency Crews, Modules, Engines, and Dozers - the Pool Vehicle(s) should be attached as a Support Request (E#) to the Parent Request.

    - ➢ Helitack modules - assign the Pool Vehicle as a Support Request (E#) to the primary driver and reassign as Support Request (E#) to the next primary driver if individual A remains on incident or does not travel with the module/vehicle to the next incident. (Do not attach the Support Request E#'s to parent requests filled with vendor resources, like helicopters)

    - ➢ **DO NOT REASSIGN Pool Vehicles as rostered subordinates.**
- Pool Vehicles assigned to Crews, Fire Modules, Engines, Dozers, and Heli-attack for the duration of fire season (initially ordered on Prepo or Support Incidents)
  - ➢ Agency Crews, Modules, Engines, and Dozers - the Pool Vehicle(s) should be attached as a Support Request (E#) to the Parent Request.
  - ➢ Helitack modules - assign the Pool Vehicle as a Support Request (E#) to the primary driver and reassign as Support Request (E#) to the next primary driver if individual A remains on incident or does not travel with the module/vehicle to the next incident. (Do not attach the Support Request E#'s to parent requests filled with vendor resources, like helicopters)
  - ➢ **DO NOT REASSIGN Pool Vehicles as rostered subordinates**.