

ICLIP NEWS



Interagency Cache Logistics
Inventory Program

This month's newsletter provides important updates and helpful information for the Cache community. It features an introduction to a useful tool related to Custom Lists. You'll also learn about a few known issues in ICLIP.

What You Need to Know This Month

Here's what's included:

- A summary of some known issues in ICLIP, with clear guidance on how to work around each one.
- An overview of Custom Lists, focusing on how to create some recommended lists and how they can be useful to you.

- [What You Need to Know This Month](#)
- [Known ICLIP Issues](#)
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Known ICLIP Issues

Over the past few weeks, we have identified and isolated several known issues in ICLIP, specifically in Loss/Use Reports, Returns, and adding assets. Our team is working closely with developers to resolve each problem. Each issue has a current workaround to prevent delays in the related workflows:

1. **Loss/Use Reports for 2024:** When creating a new Loss/Use Report for the 2024 calendar year, the report might not generate information.
 - *Workaround:* To generate a Loss/Use Report for a 2024 Incident that has had issues or returns processed in ICLIP, select None from the **Year** drop-down menu.
2. **Returns:** After 10 returned line items are added to a Return record, put-away tasks are not generated for any newly added returned assets.
 - *Workaround:* Return assets in batches of 10 or fewer. This includes completing all associated tasks with each returned asset.
3. **Adding Trackable Assets:** When adding assets for trackable pick tasks, you can only select up to 100 assets from the Collection list on the left and move them to the Asset list on the right.
 - *Workaround:* If you need to add more than 100 assets, click **Save**. Then click **Add Assets** again. The system will show the next set of available assets.

Please regularly review the [ICLIP Release Notes \(Consolidated List\)](#) to stay informed about upcoming solutions to these known issues.

Custom Lists in the ICLIP Enterprise Asset Workspace

- Custom Lists are filtered lists you can create in the Workspace to track your issues, tasks, or reports. Custom Lists are located under the **My Lists** tab in Asset Operations (shown in *Figure 1*) and are not visible or shareable with other groups or users.
- With Custom Lists, you can create and save your own filters and columns. Using these saved settings, your list will always display the most current information. Unlike the existing lists in Asset Operations, you won't need to reapply filters each time.
- Use Custom Lists to quickly view different data sets with your preferred filters. You can create temporary reports such as Inventory by Zone, Kit Contents, Item Transactions, or Enterprise Stock Status by Item. (Some data, like Due In/Transferred/NRFI & WO quantities, are not available yet.)
- You can update your Custom Lists whenever you want by renaming them, editing filters, copying, or deleting them. Remember to click **Save** after updating your list.
- Creating a Custom List may require some experimentation. The best way to find what you need is to search with keywords. Be sure to start your search in the **Select Source** field with an asterisk (*) to see all results that match.
- There's no wrong way to create a Custom List: Personalize it with the columns and filters you need most. Experiment with different setups to discover what works best. You can always delete a list if it's no longer useful.
- Like other ICLIP lists, you can export Custom Lists to PDF or Excel and then download or print them whenever you need them.
- If you can't remember the table used to create the list, export your Custom List as a PDF, which will display the name of the table as the header.

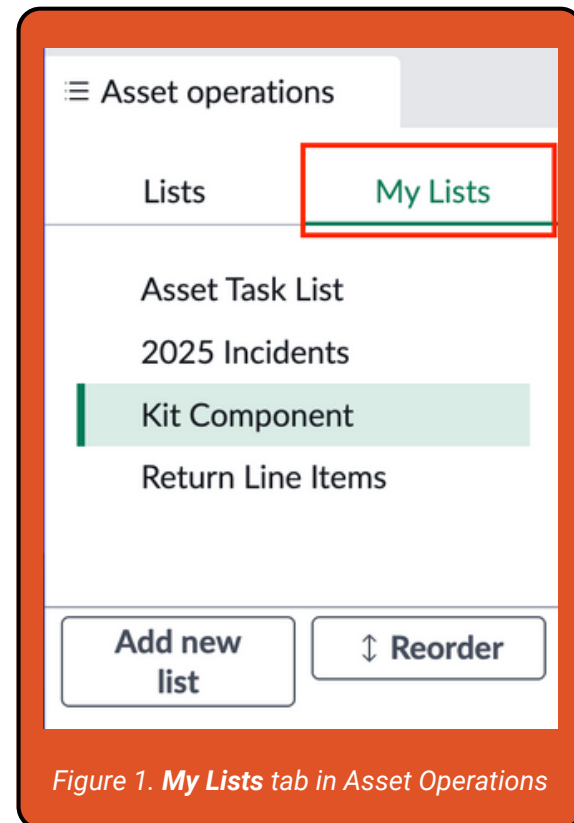


Figure 1. **My Lists** tab in Asset Operations



Custom List Examples

We recommend reviewing the knowledge article [Managing My List](#) to learn more about custom lists. Attached to the newsletter email are the following examples of custom lists to help you get started:

1. **Current Incident List:** This list displays only incidents from the current year, so users don't need to search through inactive incidents from prior years. Filters can be updated annually and saved without creating a new list for 2025 versus 2026 incidents.
2. **Kit Component List:** This is a complete list of all model components and their quantities for each kit model (single kit quantities).
3. **Return Line-Item List (RTL):** This is a complete list of all RTLs within the Cache System.
4. **Asset Task List:** This list is a broad collection that, when initially created without filters, displays every transaction task across all caches. It can also serve as a temporary internal audit tool.

