



## **FAMAuth Users Guide**

Version 11.0 8/21/2025



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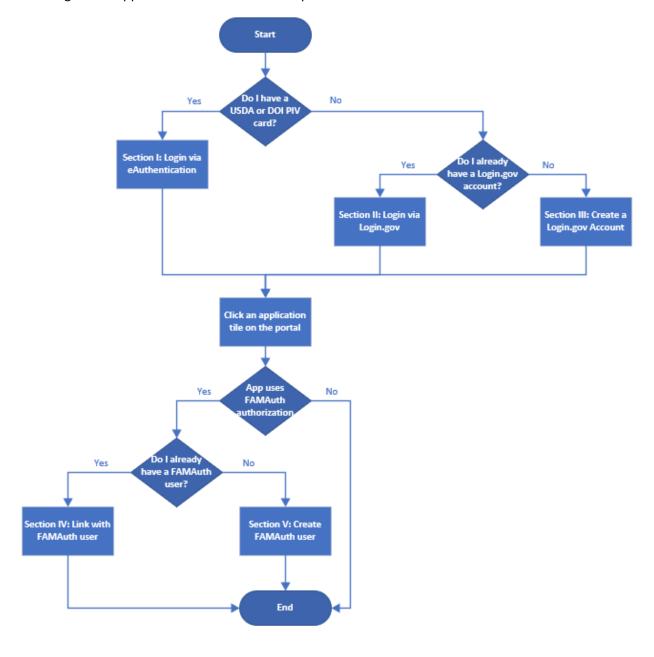
#### Revision History

Rev#	Date	Author	Description
11.0	8/21/25	M. Keppel	Updated for FAMAuth Admin 2.17
10.0	2/24/25	M. Keppel	Updated for FAMAuth Admin 2.16
9.0	8/26/24	M. Keppel	Updated for FAMAuth Admin 2.14
8.0	7/16/24	M. Roadifer	Updated for iNAP 2.13
7.0	5/6/24	M. Apicella	Updated with FAMAuth 2.9
6.0	3/22/24	M. Apicella	Updated for iNAP 2.12
5.0	1/12/24	J. Olson	Updated screen shots from FAMAuth 2.8, and iNAP 2.11.
4.0	4/4/23	M. Apicella	Updated with FAMAuth 2.6.
3.0	12/06/22	M. Apicella	Updated with FAMAuth 2.5.
2.0	10/27/22	M. Apicella	Updated with FAMAuth 2.4 and iNAP 2.7 changes.
1.2	8/16/22	J. Olson	Updated with FAMAuth 2.3 and iNAP 2.6 changes.
1.1	5/12/22	J. Olson	Updated with FAMAuth 2.2 changes.
1.0	2/24/2022	M. Roadifer	Reviewed and approved by Ryan Hunt.
0.2	2/22/2022	M. Roadifer	Minor updates from internal review.
0.1	2/21/2022	M. Roadifer	Added flow chart and various edits. Still draft.
0.0	2/18/2022	M. Apicella	Initial draft.

## **Purpose**

The purpose of this document is to guide new users through the steps of accessing applications in the FAMAuth portal. The portal is accessible via desktop or mobile devices. The screenshots in this guide are from the desktop experience. Note the look on a mobile device may slightly differ.

Review the flowchart below to determine which section(s) of this guide apply to you as a user that is accessing a FAM application from the FAMAuth portal for the first time.





## Guide

## Section I: Login via eAuthentication

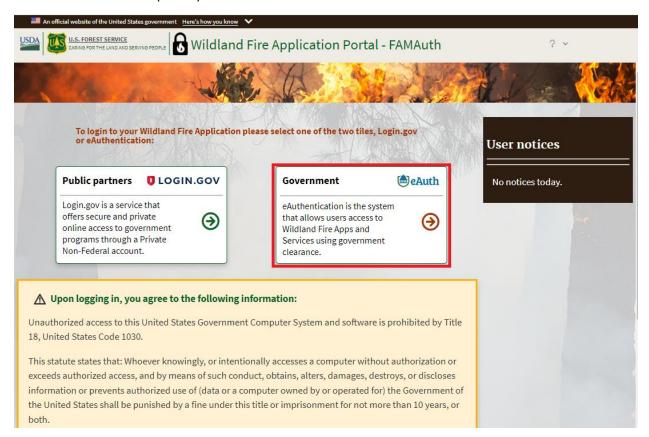
This section is for users that have a USDA or DOI PIV card.

Access FAMAuth Portal

1. Go to: <a href="https://famauth.wildfire.gov">https://famauth.wildfire.gov</a>

Note: This will be your access point for your FAM application from now on so you can bookmark this page.

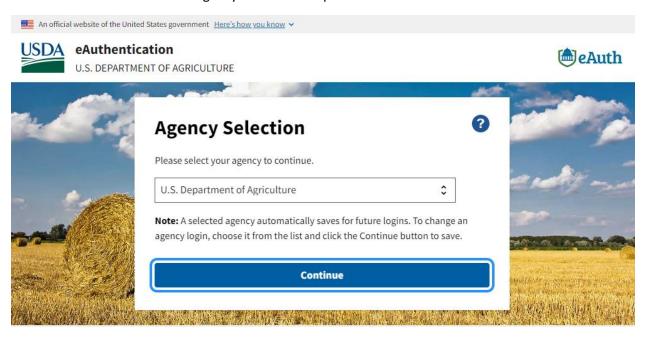
2. Select Government (eAuth)





#### Select your agency

3. Select USDA or DOI in the 'Agency Selection' drop down

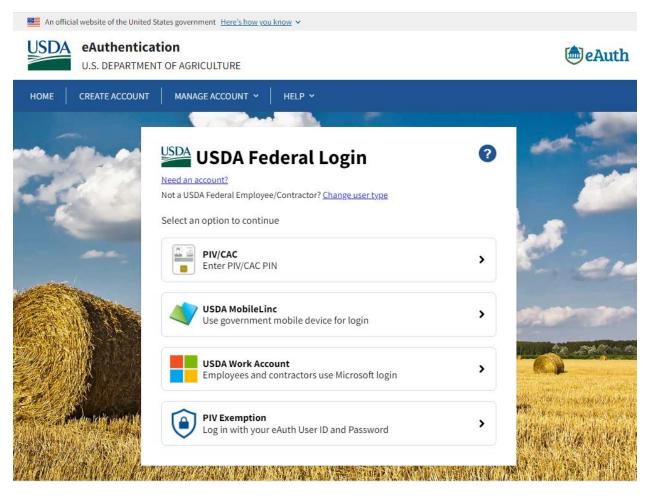


#### Enter your credentials

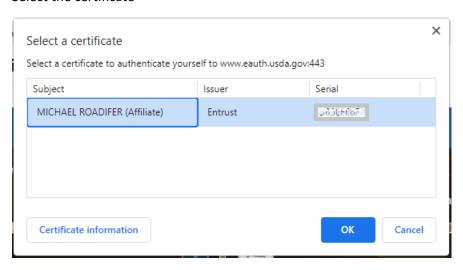
4. Select "PIV/CAC". Other options are available but this guide describes the use of a PIV card







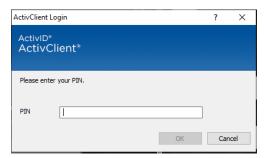
#### a. Select the certificate



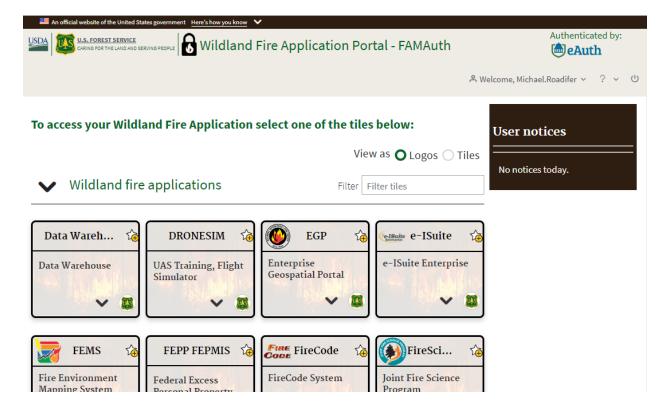
#### b. Enter the PIN







c. The Wildland Fire Application Portal is displayed. Find the tile or logo for the FAM application you want to use, click the tile (or logo), and continue to next section of the flowchart





## Section II: Login via Login.gov

This section is for users that do <u>not</u> have a USDA or DOI PIV card but do have a Login.gov account.

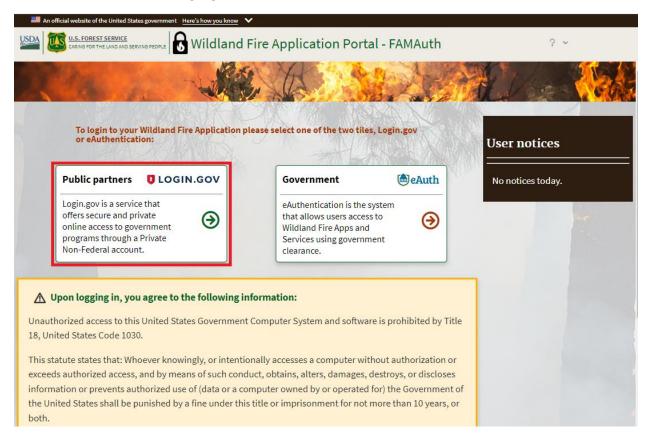
This guide assumes that your Login.gov account was setup using text message for the 2<sup>nd</sup> level authentication. Using other methods will result in different screens than shown below.

#### Access FAMAuth Portal

1. Go to: <a href="https://famauth.wildfire.gov">https://famauth.wildfire.gov</a>

Note: This will be your access point for your FAM application from now on so you can bookmark this page.

2. Select Public Partners (Login.gov)



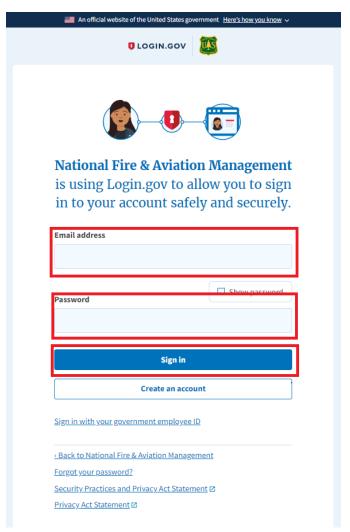




#### Enter your credentials

3. Enter your Login.gov email address, password and select "Sign in"

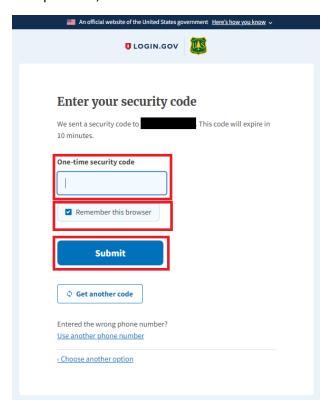
Note: A new one-time security code will be sent to your phone, this is your 2<sup>nd</sup> level of authentication.







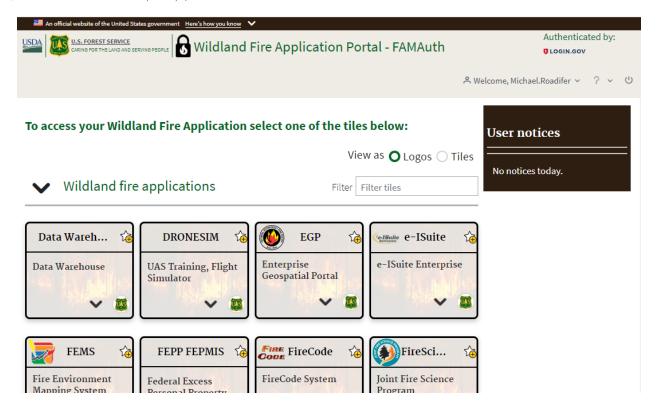
a. Enter one-time security code sent to your phone. If on a computer that is shared by multiple users, uncheck "Remember this browser". Select "Submit"



b. The Wildland Fire Application Portal is displayed. Find the tile or logo for the FAM application you want to use, click the tile (or logo), and continue to next section of the flowchart







### Section III: Create a Login.gov Account

This section is for users that do <u>not</u> have a USDA or DOI PIV card and do <u>not</u> already have a Login.gov account.

Access FAMAuth Portal

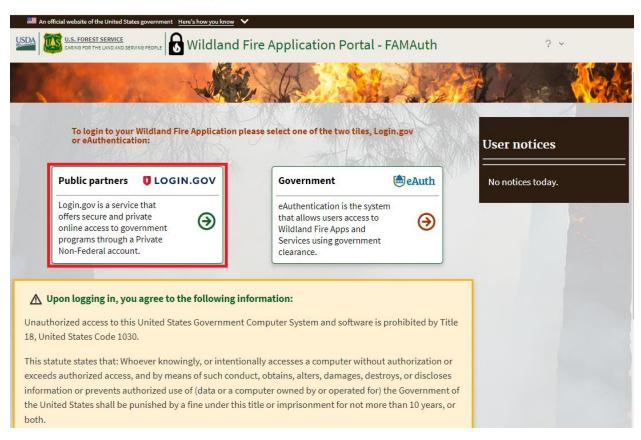
1. Go to: https://famauth.wildfire.gov

Note: This will be your access point for your FAM application from now on so you can bookmark this page.

2. Select Public Partners (Login.gov)





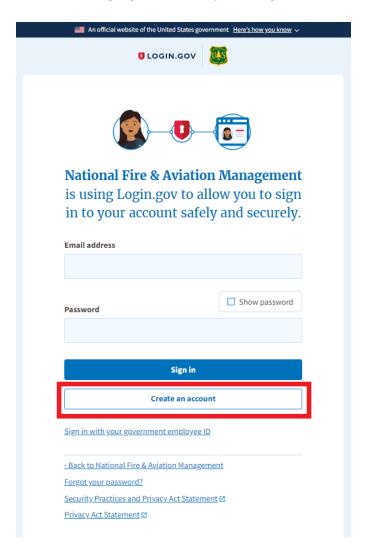






#### Create Login.gov account

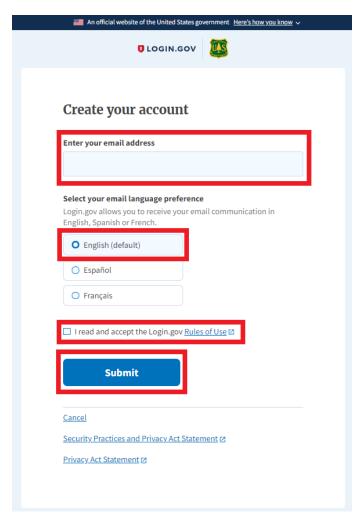
3. If you have an existing Login.gov account sign into your existing account (see Section II), else Create a Login.gov Account by selecting 'Create an Account'





- a. Enter your email address (does not need to match your FAMAuth email address)
- b. Select your language
- c. Check the 'Rules of Use' box
- d. Select 'Submit'

Note: An email will be sent to the email address entered in step (a.)







#### e. Confirm Email

- i. Go to your email account
- ii. Find the email from Login.gov
- iii. Click on the 'Confirm email address' Link within the email that you received

#### **I** LOGIN.GOV

#### Confirm your email

Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.

#### **Confirm email address**

https://secure.login.gov/sign\_up/email/confirm?\_request\_id=70663f5f-ce1c-4f51-a6f4-2a1583185ef2&confirmation\_token=17CjvxddZcSzPeBuK6y4

Please do not reply to this message. If you need help, visit www.login.gov/help

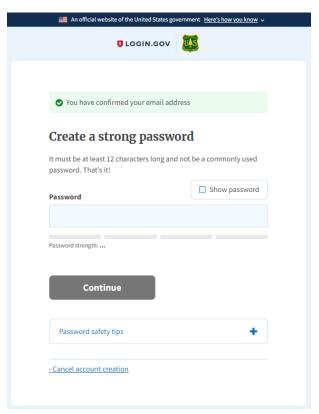
About Login.gov | Privacy policy





#### f. Create a strong password

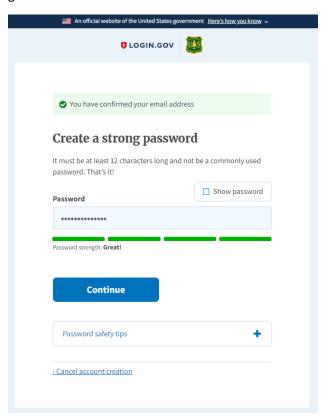
Note: Password must contain at least 12 characters with a good or better strength rating (3 green bars) to continue. Remember your password.







#### g. Select 'Continue'







- h. Select your 2nd level Authentication Method: 'Text or Voice Message'
  - i. We recommend using Text if possible
  - ii. Do not use web based VOIP phones
  - iii. Note: If you chose to use a different authentication method, we cannot provide any further guidance for you.
  - iv. You will be required to use this 2nd level of authentication each time you log into your FAM application.
- i. Select 'Continue'

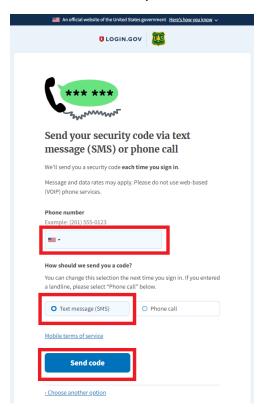






- j. Text or Voice Message Authentications
  - i. Login.gov will send you a security code each time you sign in, so ensure you use a phone number you have access to.
  - ii. Message and data rates may apply. Do Not use web based VOIP phone service.
- k. Enter your phone number
- I. Select Text Message or Phone Call
  - i. We recommend Text
- m. Select Send Code.

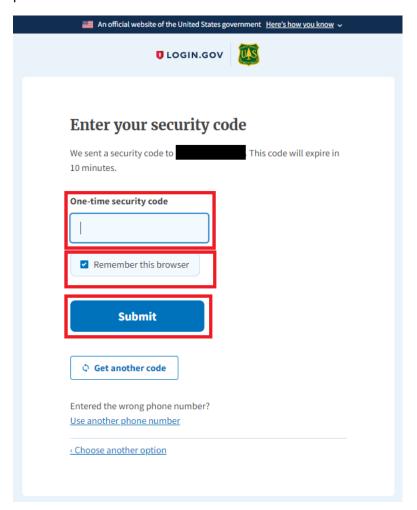
Note: The code will expire in 10 minutes.







- n. Enter your one-time security code that you received either text or call
- o. If on a computer that is shared by multiple users, uncheck "Remember this Browser"
- p. Select 'Submit'

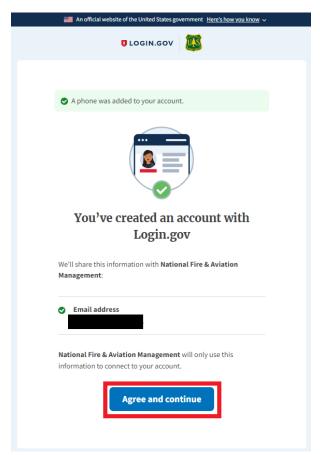


Note: You should see a confirmation from login.gov like the one below that 'A phone was added to your account' and the email address associated with your login.gov account.





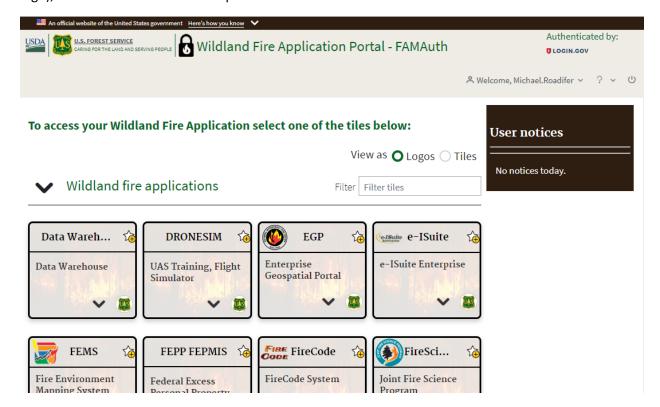
#### q. Select 'Agree and Continue'







r. You have successfully created a Login.gov account and the Wildland Fire Application Portal is displayed. Find the tile or logo for the FAM application you want to use, click the tile (or logo), and continue to the next step of the flowchart





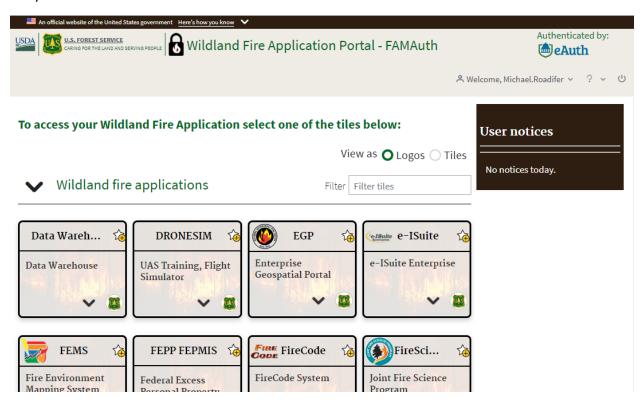
#### Section IV: Link with FAMAuth User

This section pertains only to FAM applications that use FAMAuth for authorization of access and roles (see Appendix A – Applications Using FAMAuth for Authorization).

This section is for users that have an existing user in FAMAuth and are already able to login to the Wildland Fire Application Portal via either Login.gov or eAuthentication.

Link your Login.gov or eAuthentication Account with your FAMAuth User

1. On the Wildland Fire Application Portal Dashboard page, find the tile or logo for the FAM application you want to use and click on it.

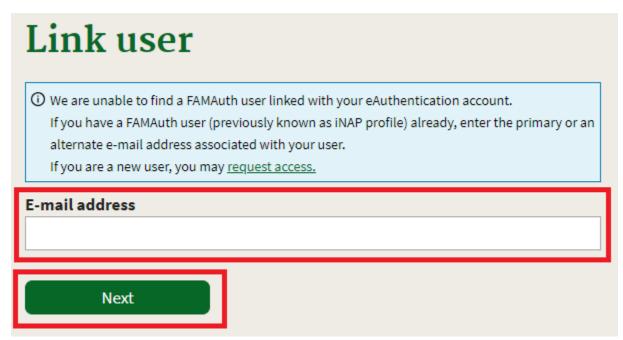




Note: If you DO NOT have an existing FAMAuth user do not proceed - go to section V.

2. Enter the e-mail address of your existing FAMAuth user, and select "Next"

Note: FAMAuth will email your PIN to the email address provided. The email will come from donotreply@nwcg.gov



3. Enter your PIN that was emailed to you, and select "Submit"

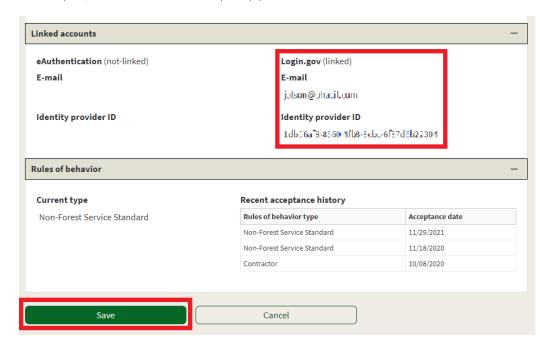


4. Review your profile for accuracy, and select "Save"

Note: If logged in via Login.gov then under "Linked accounts" it shows you have linked your Login.gov account with your profile.

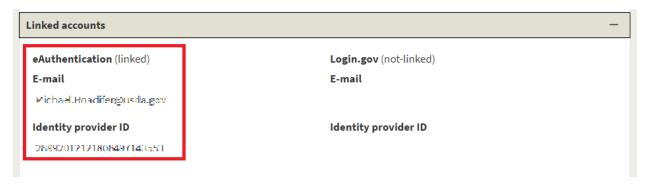




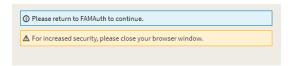




Note: If logged in via eAuthentication then under "Linked accounts" it shows you have linked your eAuthentication account with your profile.



You will see this page display. You have successfully connected your FAMAuth user and Login.gov or eAuthentication account. This is a one-time process. The next time you click the "Access" button on the application tile you wish to use you will be redirected to the FAM application.





#### Section V: Create FAMAuth User

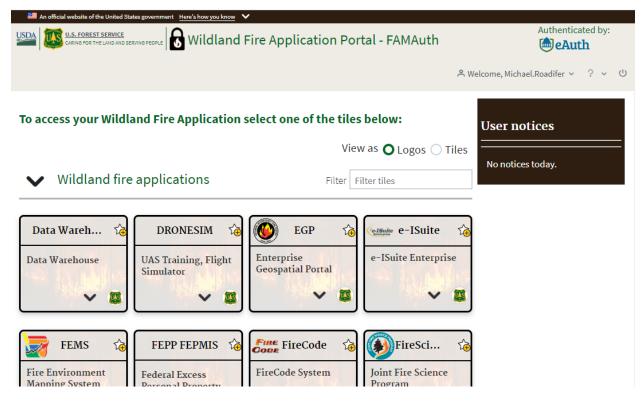
This section pertains only to FAM applications that use FAMAuth for authorization of access and roles (see Appendix A – Applications Using FAMAuth for Authorization).

This section is for users that do <u>not</u> have a user in FAMAuth and are already able to login to the Wildland Fire Application Portal via either Login.gov or eAuthentication.

#### Request FAMAuth user

1. On the Wildland Fire Application Portal Dashboard page, find the tile or logo for the FAM application you want to use and click on it.

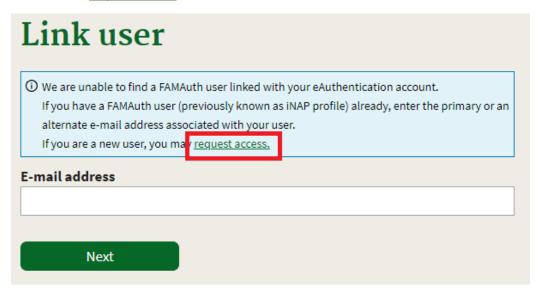
Note: The OIS application is used as an example in this guide and is reflected in the screen shots to follow. Actual screens will reflect the application for the tile (or logo) you want to use.



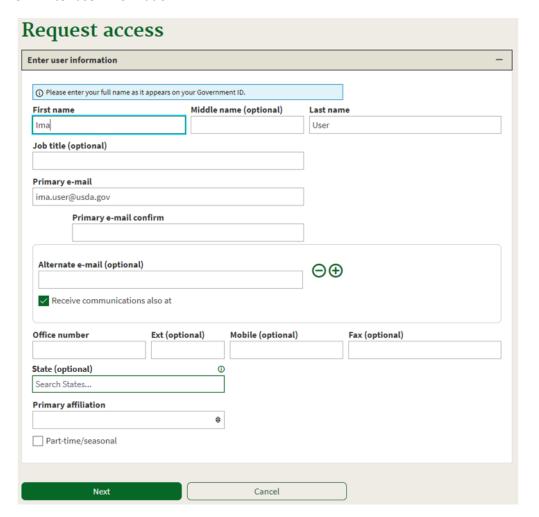
Note: If you are not a new user and have an existing FAMAuth user do not proceed - go to section IV.



2. Click the request access link

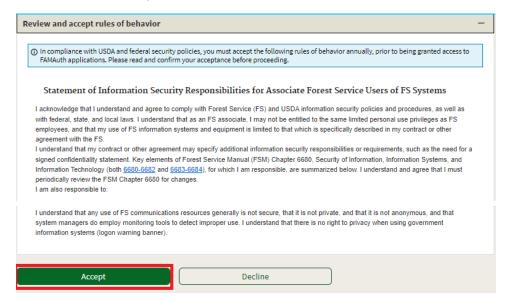


3. Enter user information





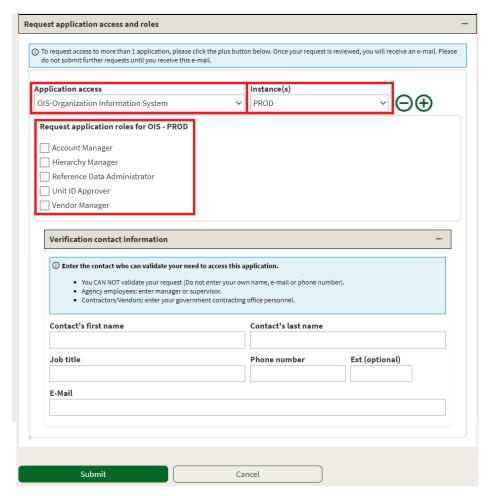
- 4. Review and accept rules of behavior
  - a. Review the rules of behavior
  - b. Click the Accept button



- 5. Verify the requested application access and roles
  - a. The "Application access" drop down will default to the tile that was clicked in step 1
  - b. In most cases the "Instance(s)" drop down will default to "PROD"
  - c. If the application has roles stored in FAMAuth they will be presented as check boxes, with default roles already checked. Check any additional roles that you would like to request



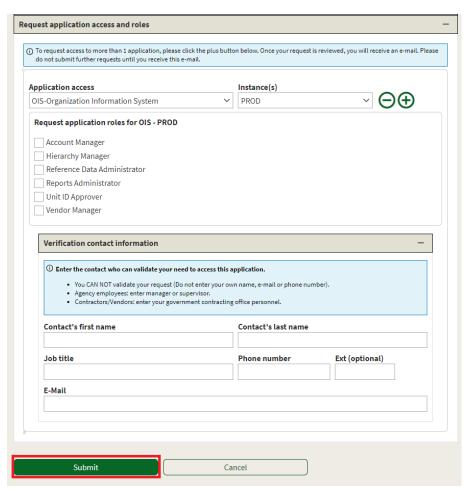




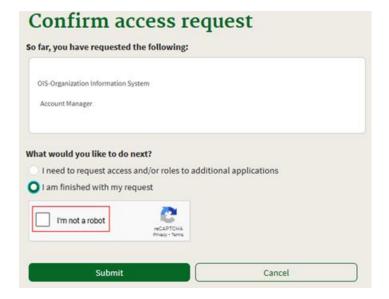
6. Enter verification contact information, and select "Submit"





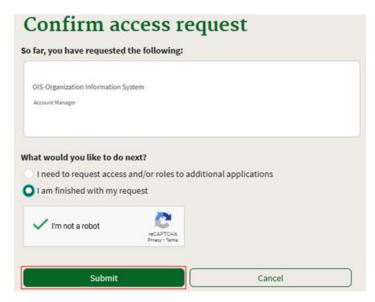


7. If access to another application is not needed, select "I am finished with my request" radio button and check the I'm not a robot checkbox

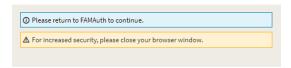




#### 8. Select 'Submit'



Note: You will see this page display. You have successfully requested a new FAMAuth user that will be connected to your Login.gov or eAuthentication account.



Note: STOP HERE, close your browser, and wait until your account is approved. Once approved you will receive two or more emails.

9. Upon confirmation and approval of your request by the approving official you will receive multiple email messages from donotreply@nwcg.gov

Note: "OIS" will be replaced with your application in the emails.

- a. FAMAuth User Created
- b. Application Access for OIS-PROD Approved
- c. Application Role Request for OIS-PROD Approved

You have successfully created a FAMAuth user that is linked to your Login.gov or eAuthentication account. This is a one-time process. The next time you click the application tile (or logo) you wish to use you will be redirected to the FAM application.

# **Appendix A – Applications Using FAMAuth for Authorization**

The following applications use FAMAuth for authorization:

- Data Warehouse
- EGP
- e-ISuite
- FEMS
- FEPP
- ICBS
- IgPoint
- IROC
- Inciweb
- LESO
- NIROPS
- NPSG
- OIS
- OLMS
- SAWTI
- SIT209
- WFDSS NextGen
- Wildland Fire Application Portal
- WildCAD-E
- WIMS