

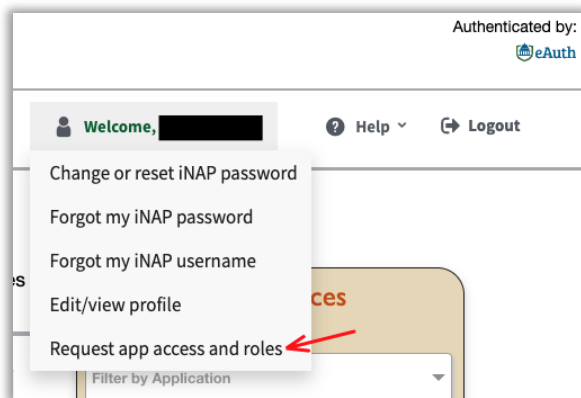


Financial Export/Data Repository Access

This information is intended for e-ISuite users who are responsible for uploading e-ISuite databases and/or Financial Export files to the Data Repository.

Users will need access to the e-ISuite Data Repository (F&AM EISUPL) on their FAMAuth/iNAP Account. The following are instructions for requesting access to the e-ISuite Data Repository (F&AM EIS-UPL):

1. Log in to the FAMAuth Portal: <https://famauth.wildfire.gov>
2. Click on **Welcome, User** and then select **Request app access and roles**.



3. In the **Application Access and Instance(s)** drop down menus, select **F&AM-F&AM** and **EISUPL**.



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4. Enter the information for the person who can validate your access and click on **Submit**. This individual can be your home unit supervisor, incident supervisor or Incident Business Representative. **It cannot be your own information. If you enter your own information, your request will automatically be rejected.**

① Enter the contact who can validate your need to access this application.

- You CAN NOT validate yourself.
- Agency employees: enter manager or supervisor.
- Contractors: enter your government contracting office personnel.

☐ Use existing contact

Contact's first name Contact's last name

Job title Phone number Ext (optional)

E-Mail

Submit

5. You will receive an email notification that your request was approved.



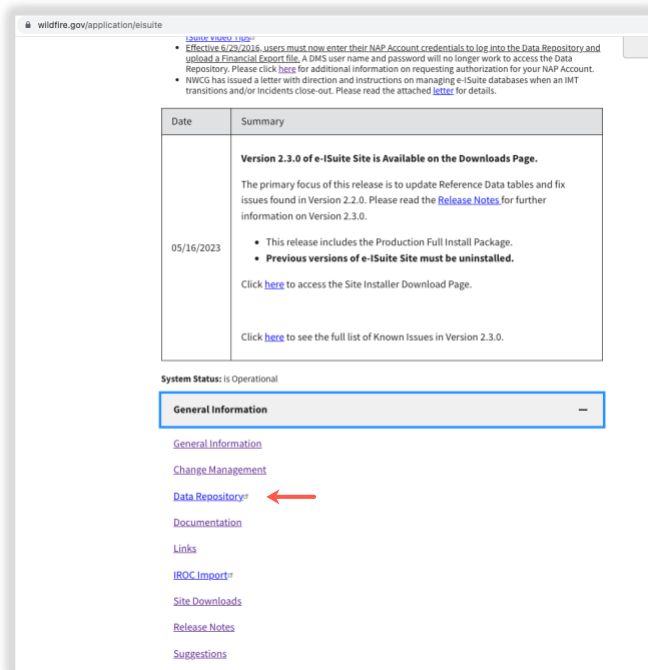
6. Our team has one additional step before you can test your access. Please wait **24 hours** before testing your access to allow us to complete this step.



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7. Test your access by going to the e-ISuite webpage, select the **Data Repository** link under the **General Information** menu and enter your iNAP credentials.

<https://www.wildfire.gov/application/eisuite>



8. If you are unable to access the Data Repository webpage, please contact the **IIA Helpdesk 866-224-7677** or <https://iaahelpdesk.nwcg.gov/>