ICBS
Interagency Cache Business System
RE-ENGINEERED FOR THE FUTURE

Interagency Cache Business System
Re-engineering (ICBS-R) Project

a NWCG-sponsored project

Rules of Behavior Guidelines:

Updated 9/11/2015

• The ICBS system is hosted at the USDA National Information Technology Center (NITC), and is officially owned by the Forest Service. In order to comply with department and agency security policies, each user of the system is required to read and sign a "Rules of Behavior" (ROB) agreement document when initially trained, and thereafter on an annual basis.

• An ICBS user's level of access and who they are employed by will determine which ROB agreements they sign affirming their agreement to follow the rules of behavior.

• There are currently four (4) versions of the ROB:
  o **FS-6600-5** (for those having access to sensitive information. This does not currently apply to ICBS users)
  o **FS-6600-6** (for "Associate" users of the system, such as volunteers, non-FS agency employees, contractors, etc.)
  o **FS-6600-7** (for FS employees)
  o **FS-6600-8** (for those with "privileged" access to the system, such as Cache Account Administrators and Cache System Administrators)

• All of these documents are available on the **Training** page of the ICBS-R website.

• Administration of this activity is the responsibility of each cache's designated ICBS Cache Account Administrator (CAA). Copies of all signed ROBs shall be maintained locally by the CAA.

• Managing ICBS user accounts upon termination and transfer of cache personnel is also the responsibility of the CAA.

• At any time an agency information system security officer (ISSO) may request current copies of signed ROB documents and compare them with the user accounts, and may ask to review access procedures with the Cache Account Administrator.